

**OAK CE PRIMARY SCHOOL  
SMOKE FREE POLICY  
SEPTEMBER 2021**

**Introduction**

Oak CE Primary School is committed to promoting the good health of its employees and pupils, and to the provision of a safe working environment.

The Governing Body has a duty, under health and safety legislation, to ensure the health, safety and welfare of all employees, including the working environment 'so far as is reasonably practicable' and is committed to fulfilling this duty by providing a smoke free environment for all staff, pupils and visitors to the school.

At Oak Primary School we believe that smoking is harmful to health. Second-hand smoke (passive smoking) – breathing other peoples' tobacco smoke, has now been shown to cause lung cancer and heart disease in non-smokers as well as many other illnesses and minor conditions.

Staff, parents, governors, pupils and visitors will be made aware that the school is a non-smoking establishment (including the use of e-cigarettes and "vaping"). Notices are displayed around school to inform visitors that smoking is prohibited both inside and outside of the school premises and this includes cars, delivery vans, work vehicles etc.

**Scope**

This policy applies to all teachers and employees in the school where the Governing Body has delegated powers. This policy applies to all visitors and contractors regardless of their status or business with the school (including kitchen staff and PPP staff).

Smoking is not allowed in any part of the school's premises, grounds including offices, corridors, toilets, car parks and any path or area of land surrounding or visible from any part of the school grounds. Smoking is only allowed on Dryclough Road, away from school where you cannot be seen from any part of the school grounds or buildings.

Smoking is only allowed during staff lunchtimes.

**Objectives**

The specific objectives of the policy are as follows:

- to contribute to a healthy and safe environment for employees, pupils and visitors
- to ensure that all staff, pupils and visitors to the school's premises benefit from a smoke free environment
- to protect pupils, staff and visitors from the hazards of second-hand smoke inhalation whilst at work, including passive smoking where smoke is retained within clothing.
- to heighten staff awareness of the health risks associated with smoking

- to set good examples to pupils around the dangers of smoking and promoting healthy living
- to provide opportunities, assistance and support to those employees who wish to give up or cut down smoking

### **Policy Provisions**

- All school staff are made aware that we do not permit smoking on the school premises (inside or outside) or in the immediate vicinity of the school. Smoking is only allowed on Dryclough Road, away from school where you cannot be seen from any part of the school grounds or buildings.
- Staff who are smokers will be encouraged to give up smoking. Support for this can be given if requested by the staff member
- In order to set a good example and lead the way in promoting healthy living initiatives the Governing Body expect that:
  - before smoking, any school identity wear should be removed, including ID badges and school fleeces
  - Staff do not return to the work environment smelling of smoke
- The Governing Body would also expect that staff will consider the appearance of the school when leaving the premises to smoke and avoid congregating outside school gates and driveways
- School staff and visitors are made aware that the use of e-cigarettes and “vaping” is not allowed on school premises
- Display appropriate no smoking signs at entrances

### **Support and Assistance for Smokers**

- The Governing Body is committed to helping smokers comply with the policy and on request can refer staff to the smoking cessation service offered by Employee Healthcare. Further advice and support on stopping smoking can be obtained from [www.nhs.uk/smokefree](http://www.nhs.uk/smokefree) Enforcement

If a member of staff is found to have breached this policy it will be appropriate to ensure they are aware of the details and requirements of the policy. Repeated breaches of this policy may be considered as misconduct under the disciplinary procedure.

Monitoring and Reviewing It is the responsibility of the Head Teacher to ensure that this policy is fully implemented.

This policy will be reviewed every 2 years and approved by the Resources Committee.

Author:	D Bendall
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